



# Money Order Deposit Form

## For commissary deposits

### Things to know before sending a payment.

There is no fee for sending money via money order.

All fields in the attached deposit form must be completed and legible to avoid a delay in processing the payment. Do not send cash, checks issued by businesses, employers, or through online bill paying services. Do not include any letters or notes with your payment because these will be discarded. Verify the inmate's name and ID# are entered correctly on the money order.

We may reject your payment if (1) you did not include your name, telephone number, email, and mailing address, or (2) the amount of the payment exceeds the limits for the payment type. If we reject your payment, we will return the funds back to the address provided by you on the deposit form. You could also make a payment through the mobile app, website, or toll-free number.

The privacy statement explaining the collection and use of your information through your interaction with the CorrectPay Services can be found at <https://tylertech.com/privacy>.

Visit <https://correctpay.com> for the CorrectPay End User Agreement. For questions or complaints regarding this deposit form, please call (855) 836-3364. For questions or complaints regarding the money transmission service which has been provided by NIC Services, LLC (NIC Payment Solutions in Hawaii, New Jersey & Wisconsin) dba Tyler Payments Services, an affiliate of VendEngine, Inc., call (888) 853-0663 or visit [tylertech.com/cpi](https://tylertech.com/cpi). For more information regarding money transmitter licensing and consumer notices, visit [tylertech.com/mtd](https://tylertech.com/mtd).

We are not responsible for money orders lost in the mail or otherwise lost in transit, or which did not reach the intended recipient for reasons beyond our control. In the event your deposit is returned, rejected, or insufficient, you agree we reserve the right to assess a fee, pursue collections, restrict future deposits, and/or seek additional available remedies.

\* Deposits will not process on holidays and weekends. Delivery timing subject to depositor verification.

### HOW TO SEND A MONEY ORDER



**Complete the Money Order Deposit Form** included at the bottom by typing or using blue or black ink. This deposit can be used for money order payments.



**Make the money order to CorrectPay.**

You should include the offender's **full name** (first, last, and middle initial) & Inmate ID on the "memo" or "used for" line. We recommend using U.S. Postal Service\* money orders.



**Place the money order and the deposit form in an envelope.**

Make a copy of this form to serve as your receipt.



**Mail to:**

CorrectPay  
5543 Edmondson Pike  
Ste 888  
Nashville, TN 37211

## Money Order Deposit Form

ALL FIELDS REQUIRED

### For commissary deposits

Mail to: CorrectPay, 5543 Edmondson Pike, Ste 888, Nashville, TN 37211

Today's Date (MM DD YYYY)

Payment Amount

Inmate ID#

Inmate's State

Your Date of Birth (MM DD YYYY)

Maximum \$900.00 for money orders

Money Order Number This is used as your receipt

Inmate's Full Name (Last, First)

Your Email\* (Optional - Person Making Payment)

Your Phone Number (Person Making Payment)

Your First Name (Person Making Payment)

Middle Initial

Your Last Name (Person Making Payment)

Your Address (Person Making Payment)

Your City (Person Making Payment)

Your State

Your Zip